### **Automation**

RC at DAU uses various open source software for its day to day operations and to provide better services. Koha for library management, DSpace for Digital Repository, and WordPress for RC website are some of the software.

# **RFID System**

RC uses a RFID-Based system that enables users to check-out and check-in reading materials by themselves. It also helps to detects unauthorized movement of reading materials.

## **Resource Sharing**

RC is a member of professional bodies. namely Developing Library Network (DELNET) and Advance Network of Libraries (ADINET), Gujarat. It also has informal resource sharing arrangements with many libraries to provide Document Delivery Service (DDS) and Inter Library Loan (ILL) service.



# **Opening Hours & Circulation Hours**

### Guidelines

- University ID Card is a must for borrowing RC materials.
- Reading material borrowed from RC should be issued & returned at Circulation Desk during its working hours.
- Borrower is requested to check the books & other reading material thoroughly for missing pages, chapters, any damages, markings etc. before borrowing.
- No book will be accepted in damaged conditions from the borrower. Mutilated books may have to be replaced by the borrower.
- Borrowing facility can be restricted or suspended in case of misbehavior or misuse of the Resource Centre facilities/materials.
- Audible use of Mobile phone and laptop is not permitted.
- Personal belongings should be kept at the designated property counter.
- No material from the RC should be taken out without proper checkout/ recording. Any type of violation may lead to a disciplinary action.



Session	Working Days	Opening Hours	Circulation Hours
Academic Session	Monday – Friday	9:30 a.m. — 12:00 a.m.	9:30 a.m. — 8:30 p.m.
	Saturday – Sunday	9:30 a.m. — 6:00 p.m.	9:30 a.m. — 5:30 p.m.
During Examination	Monday – Sunday	8:30 a.m. — 2:00 a.m.	9:30 a.m. — 8:30 p.m.
Holidays, Vacation and Semester Break	Monday – Sunday	9:30 a.m. — 9:00 p.m.	9:30 a.m. — 8:30 p.m.

\*RC will remain closed on Republic Day (26th Jan.), Independence Day (15th Aug.), Gandhi Jayanthi (2nd Oct.).

### Contact

Librarian

Resource Centre

Dhirubhai Ambani University, Gandhinagar

Near Indroda Circle, Gandhinagar – 382 007, Gujarat, India

Email: librarian@dau.ac.in Phone: 079 – 68261550

Website: https://rc.daiict.ac.in/



Follow us at:









The Resource Centre (RC) is a hub for library and information services in the university. It serves as a creative and innovative partner in supporting teaching, learning, scholarship and research activities. With a fast growing collection, both in digital and print forms, RC is contributing to the university's mission of becoming a world class Institute in Information and Communication Technology and related subjects.

RC is housed in an independent and spacious building, located on the right side as one enters the campus. The pleasant ambience with open terraces and spacious reading rooms create an atmosphere of serenity and inspires the learning and research.

### **Vision**

Resource Centre at DAU aspires to build an unparalleled collection and provide state-of-the-art facilities and services in Information and Communication Technology and related areas thereby accelerating DAU community's progress in teaching, learning and research activities.

#### Mission

The mission is to provide access to high quality information resources to students, faculty, and staff in support of teaching, learning, scholarship and research mission of the university. RC offers innovative services to support the intellectual inquiry, research and lifelong learning needs of DAU community with a commitment to excellence in information services.

## Collection

Books, journals, and other reading materials in ICT, humanities, social sciences, and allied subjects taught at the university are part of the RC collection. It includes textbooks, general and reference books, conference proceedings, etc. Currently the reading material collection consists of:

- 1. Books-
  - Text book (Course reserve and Short loan)
  - Reference Books
  - General reading books
  - Conference proceedings
  - Standards and manuals
  - Faculty Publications
- 2. Magazines (print)
- 3. Thesis and Dissertations
- 4. Bound Volumes of Print Journals and magazines
- 5. Newspaper of local and national in different languages
- 6. CD/ DVDs
- 7. E-Resources

### **Electronic Resources**

- ACM Open
- APS E-Journals Collection
- Bloomsbury Design Library
- IEL Online Library
- JSTOR Archives
- Nature
- ScienceDirect: (Computer Science & Mathematics)
- Springer CS eBooks + Series
- Springer Journals (Engineering + Computer Science)

## **Audio Visual Collection**

Currently, RC has over 3500 CDs/DVDs. This collection s made available on request for use within RC. The details of such material can be searched using the RC online catalogue.

## **Kindle Read-Treat**

The RC loans Amazon Kindle – e-readers to the users of DAU to browse and read e-books, newspapers, magazines, Audible audiobooks, etc. in the RC premises only. Presently there are 5 e-book Readers with Kindle Unlimited Subscription. RC staff can be contacted for access of the e-book Readers.



# Access to RC Holdings & Online Resources

- RC Website: https://rc.daiict.ac.in/
- RC Online catalogue can be accessed both on and off campus at https://opac.daiict.ac.in/
- Subscribed e-resources can be accessed through digital resources at https://rc.daiict.ac.in/e-journals/

## Course Reserve (CR) Books

Course Reserve (CR) Collection consists of textbooks, journal articles, conference papers, recommended by the respective faculty members for different courses for each Semester. These materials are kept at the Circulation Desk and are meant for reference only within RC premises against the students' ID Card.

# **Short Loan (SL) Collection**

Copies of text and reference books recommended by faculty for different courses which are likely to be in heavy demand during the semester are identified and designated as Short Loan (SL) Books. They are shelved along with other books with a green label as Short Loan collection and are issued to the students for a period of 3 days only and are not renewable.

# **Arrangement of Collection**

All books in print are classified as per the Dewey Decimal Classification (DDC) System. A six-digit accession number (Barcode) is assigned to each printed book. Class number along with Accession number is called as Call number. Books are shelved as per the call numbers (Subject wise) in the stack areas located on the ground floor and first floor of Wing A while bound volumes, theses and dissertations are shelved in Wing B.



## Membership

All registered students, faculty members and staff of the University are entitled to register as members of the RC and use the facilities & services offered.

## **Borrowing Privileges**

Borrowing facility is available to the students, faculty, and staff of the university. The borrowing privileges to facilitate and promote, the use of RC collection and services are listed below:

Category of User	Category of Collection	
Faculty	30 books (General Collection) for one semester 2 Loose issues of Journals/Magazines for 14 days 2 Reference Collection for 5 days 2 Bound Volumes for 5 days 2 CD, DVDs for 5 days	
Doctoral Scholars (PhD)	12 Books (General Collection) for one semester 2 Loose issues of Journals/Magazines for 14 days 1 Bound Volumes for 5 days	
PG Students	8 books (General Collection) for 14 days 2 Loose issues of Journals/Magazines for 14 days	
UG Students	6 Books (General Collection) for 14 days 2 Loose issues of Journals/Magazines for 14 days	
Staff	6 Books (General Collection) 2 Loose issues of Journals/Magazines for 14 days	



## **Services Provided**

The following services are provided at RC:

- · Borrowing of reading materials
- Reference and Information Service
- Document Delivery Service (DDS)
- Inter Library Loan (ILL)
- · Current Awareness Service:
  - RC Reckoner (Weekly Update)
  - RC Post (Quarterly newsletter)
  - New arrivals of Books
- Resource Compilation
  - Resource Guides and Bibliographies
- Facilities:
  - Self-study zone
  - Discussion room for group study
  - Leisure reading area
  - Cubicles for focused study
  - Faculty & Staff Reading Zone
  - SOUL Studio (Stress free zone)
  - Makers- Korner
- Information literacy Sessions
  - Orientation, Workshops, training Sessions
- Observation of Important days & events
- · Thematic book displays and exhibitions
- Preview room

## **Makers-Korner**

Resource Centre at DAIU has introduced a collaborative space called 'Makers-Korner' where students can create, learn, and share ideas using various materials and tools.

### Soul Studio

**SOUL** STUDIO is a stress free zone created to encourage the use of reading resources for developing emotional, thinking and social skills by providing space for students to read books, watch inspirational movies, and do activities to heal themselves.

### **Research Publications**

RC has complied metadata of all scholarly publication by DAU community. It can be accessed through RC website.

# **IRINS Update Service**

RC manages research information using IRINS in collaboration with INFLIBNET Centre, Gandhinagar. and has created profiles of all DAU faculty members which reflects citations and indexes.